



Date: _____

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|--|---------------------------------------|---|---|
| <input type="checkbox"/> Secretary | <input type="checkbox"/> Food Service | <input type="checkbox"/> Technology Support | <input type="checkbox"/> Catholic School Office |
| <input type="checkbox"/> Custodial/Maintenance | <input type="checkbox"/> Aide/Tutor | <input type="checkbox"/> Latchkey | <input type="checkbox"/> Other _____ |

GENERAL INFORMATION

Name _____
 Last First Middle

Address _____
 Street & Number City State Zip Code

Telephone _____ E-mail Address _____
 Area Code Number (Preferably cell phone)

Please check Church affiliation: Catholic Other

Name and Location of Church where you are currently registered _____

Are you over the age of 18? Yes No If no, what is your date of birth? _____

EDUCATION INFORMATION:

Name of School	Location (City and State)	Degree Attained
Grade School		
High School		
College		

WORK EXPERIENCE: (Begin with your most recent experience.)

Dates Employed	Name of Company City, State	Phone #	Position	Specific Reason For Leaving	Last Salary
-					
-					
-					
-					

Please list three professional references including your current employer. Do not list family or friends.

REFERENCES:

Name	Phone No. and E-mail Address	Address City, State, Zip	Official Position

PERSONAL INFORMATION

- 1. Are you able to perform the essential functions of the job for which you are applying, with or without a reasonable accommodation? No Yes
- 2. Have you ever been convicted of a crime other than a minor traffic offense? No Yes
 If answer is “yes”, explain: _____
- 3. Do you have the legal right to work in the United States? No Yes

ACKNOWLEDGMENT

- 1. I understand that active membership in the Catholic Church is a bona fide occupational qualification for employment in Catholic schools. For that reason, preference may be given to hiring practicing Catholics who are in good standing with the Catholic Church, or to persons whose moral convictions and behavior support and emulate the teachings of the Catholic Church.
- 2. The Catholic Church teaches that each marriage between one man and one woman is sacred and permanent. Therefore, I understand that persons who are living together as though the conjugal relationship existed, or who have remarried without an annulment/dissolution of the first marriage may not be hired or retained in employment.
- 3. I understand that consideration for employment is contingent upon the results of a reference and background check. I authorize the Catholic Diocese of Wichita to investigate all statements made on this application and to discuss the results of its investigation with those responsible for hiring.
- 4. I authorize the Catholic Diocese of Wichita, its employees or agents, to contact my former employers and any listed references or any other persons who can verify information about me, and I give my permission for all contacted persons and former employers to respond to questions pertaining to information on this application, as well as to questions about my character. Further, I release from liability all former employers or other contacted persons for providing information to such persons.
- 5. I acknowledge that no material information about me relative to this application has been withheld, and that the information I have supplied is correct to the best of my knowledge. I understand that any deliberate falsification, misrepresentations, or omissions of fact may be grounds for rejection of my application or for dismissal if hired.
- 6. I understand that if it is found that I am, or have been involved in the commission of any serious crime, public scandal, or other conduct substantially impairing my professional effectiveness, or that I have promulgated teachings inconsistent with established Catholic teachings, or that I have openly adopted a way of life inconsistent with Catholic moral standards, or that I have otherwise portrayed myself in a way that is not appropriate for student emulation in a Catholic school, I may not be hired or retained in employment with the Catholic Diocese of Wichita.

_____ Date

_____ Applicant’s Signature