



CATHOLIC DIOCESE OF WICHITA
424 N. BROADWAY / WICHITA, KS. 67202 / 1-(316) 269-3900

APPLICATION FOR EMPLOYMENT

CHANCERY AGENCY PARISH DATE

GENERAL INFORMATION:

NAME LAST FIRST MIDDLE
PRESENT ADDRESS STREET & NUMBER CITY STATE ZIP CODE PHONE
PERMANENT ADDRESS STREET & NUMBER CITY STATE ZIP CODE PHONE
SOCIAL SECURITY NO. E-MAIL ADDRESS

Are you over the age of 18? No Yes --- If no what is your date of birth?

CHURCH AFFILIATION: CATHOLIC OTHER
Name of Church where you are currently registered
LOCATION PASTOR

Please check ONE of the following: Sister Brother Deacon Lay Person

PERSONAL INFORMATION

- 1. Is there any reason you cannot perform the essential functions of the job, for which you are applying, given the functions described or understood by you?
2. Have you ever been convicted of a crime other than a minor traffic offense?
3. Explain any "yes" answer to the above questions:
4. Do you have the legal right to work in the United States?

POSITION DESIRED FULL TIME PART TIME

IF HIRED, DATE YOU CAN START

WHAT SPECIAL SKILLS DO YOU HAVE?

EDUCATIONAL PREPARATION:

School	Location City and State	Years Attended	Year Graduated	Degree Attained
Grade School		Not Applicable		
High School				
College				
Graduate School				
TRADE/ VOCATIONAL				

SPECIAL AREAS OF STUDY _____

WORK EXPERIENCE:

Name of Employer	Phone #	City & State	Position	Dates Employed	Specific Reason For Leaving	Last Salary

REFERENCES:

Name	Phone	Address City, State, Zip	Type: Personal or *Work Reference

* If Work Reference, please list where this individual works.

ACKNOWLEDGMENT

1. I understand that, for some positions, active membership in the Catholic Church is a bona fide occupational qualification for employment in the Catholic Church. For that reason, preference may be given to hiring practicing Catholics who are in good standing with the Catholic Church. For that reason preference may also be given to persons whose moral convictions and behavior support the teaching of the Catholic Church.

2. I understand that consideration for employment is contingent upon the results of a reference and background check. I authorize the Catholic Diocese of Wichita to investigate all statements made on this application and to discuss the results of its investigation with those responsible for hiring.

3. I authorize the Diocese to contact my former employers and any listed references or any other persons who can verify information about me, and I give my permission for all contacted persons and former employers to respond to questions pertaining to information on this application, as well as to questions about my character. Further, I release from liability all former employers or other contacted persons for providing information to the Diocese.

4. I acknowledge that the information I have supplied is correct to the best of my knowledge and understand that any deliberate falsification, misrepresentations or omissions of fact may be grounds for rejection of my application or dismissal if hired by the Diocese.

Date _____

APPLICANT'S SIGNATURE

APPLICANTS DO NOT WRITE BELOW THIS LINE

COMMENTS _____

